

**REPUBLICA DEMOCRÁTICA DE**



**SÃO TOMÉ E PRÍNCIPE**  
**INAC**

*Civil Aviation Authority*

**APPROVED MAITENANCE ORGANISATION  
OPERATIONS SPECIFICATIONS**

**SAO TOME AND PRINCIPE CIVIL AVIATION AUTHORITY (INAC)**

**APPROVED MAITENANCE ORGANISATION OPERATIONS SPECIFICATIONS**

Issued to: .....

Approved Maintenance Organisation Certificate No: .....

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**SAMPLE OPERATIONS SPECIFICATIONS**

**APPROVED MAINTENANCE ORGANISATION**

**PART A1- Issuance and Applicability**

a. These operations specifications are issued to \_\_\_\_\_, an Approved Maintenance Organisation. The approved maintenance organisation certificate holder shall conduct operations in accordance with STP-CAR Part 6 and these operations specifications.

The certificates holder’s address:

Fixed Location

Mailing Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. The holder of these operations specifications is the holder of Certificate Number \_\_\_\_\_ and shall hereafter be referred to as the certificate holder.

c. These operations specifications are issued as part of this Approved Maintenance Organisation Certificate, and are in effect as of the Effective Date. This certificate and operations specifications shall remain in affect until \_\_\_\_\_.

Effective date\_\_\_\_\_

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APPROVED MAINTENANCE ORGANISATION

**PART A2- Definitions and Abbreviations**

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in the Civil Aviation Regulations and Civil Aviation Law, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

- AOC**                      Air Operator Certificate
- AMO**                      Approved Maintenance Organisation
- INAC**                      Instituto Nacional de Aviação Civil
- CAR**                      Civil Aviation Regulations

**Certificate Holder**      In these operations specifications the term “certificate holder” shall mean the holder of the approved maintenance organisation certificate described in these operations provisions in Part A paragraph A 1 and any of its officers, employees, or agents used in the conduct of operations under this certificate.

**Class Rating**              As used with respect to the certification, ratings, privileges, and limitation of aircraft, powerplant, propeller, radio, instrument and accessories within a category having similar operating characteristics.

**Exemption Authority**    An authorisation that provide relief from specified sections of STP-CAR, provided that the Authority finds that the circumstances presented warrant the exemption and that a level of safety will be maintained equal to that provided by the rule from which the exemption is sought. The Exemption authority must meet the procedural requirements of STP-CAR Part 6.10.A.20.

**Limited Rating**              Rating issued to AMOs for the performance on particular makes and s of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.

**Limited Rating- Specialised Services** Rating issued for a special maintenance function when the function is performed in accordance with a specification or data acceptable to the Director.

**Maintenance**              The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.

**MCM**                      Maintenance Control Manual

**MPM**                      Maintenance Procedure Manual

**Preventive Maintenance** As defined in Civil Aviation Regulation Part 5 Implementing Standard; IS : 5.10.A.10 (a)(6) that does not involve complex assembly operations.

**Substantial Maintenance** Any activity involving a C-check (routine airframe maintenance) or greater maintenance; any engine maintenance requiring case separation or teardown; and/or major alterations or major repairs performed on airframes, engines, or propellers.

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**PART A3- Ratings and Limitations**

The Certificate Holder is authorised the following Ratings and/or Limitations:

A. Class Ratings


**Limited Ratings**

<u>Ratings</u>	<u>Manufacture</u>	<u>Make/</u>	<u>Limitations</u>	<u>Capability List</u> Number & Date

Limited Ratings-Specialised Service

<b>Rating</b>	<b>Specifications</b>	<b>Limitations</b>

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**PART A 5- Exemption Authority**

The certificate holder is authorised to perform operations in accordance with the provisions, conditions, and/or limitations set forth in the following deviations listed in the table below.

a. Deviations:

<b>Exemption Reference</b>	<b>Date of Exemption</b>	<b>Date of Termination</b>	<b>Remarks/Reference</b>

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**PART A7- Designated Persons**

a. The personnel listed in the following table are designated by the Accountable Manager to officially apply for and receive operations specifications for the certificate holder indicated in Part A paragraph A 1 of these operations specifications.

<b>Title</b>	<b>Name</b>	<b>Part/Paragraph Authorised</b>

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D 2 Air Carrier Geographic Authorisation	00/00/00

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APPROVED MAINTENANCE ORGANISATION

**PART D1- Work to be performed at a place other than the AMOs fixed location**

a. Except as otherwise specified in paragraph D 2, the certificate holder may perform work at a place other than its Fixed Location under special circumstances provided it has the facilities, material, equipment and technical personnel to perform the work authorised in the following table.

Work Authorised	Maintenance Procedures Manual Reference

b. The certificate holder **may not** perform **continuous** operation at a facility other than the organisation's fixed Location listed in Part A paragraph A 1.

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The certificate number on the reverse side of this form identifies the certificate holder whose name appears in Part A 1 of these Operations Specifications.

1. The Civil Aviation Authority issues the Operations Specifications appearing on the reverse side to the certificate holder.

2. The certificate holder hereby makes application for the Operations Specifications appearing on the reverse side (if this application amends previously approved Operations Specifications, briefly describe changes).

Supporting Data (if insufficient space, attach additional page)

I certify that the statements submitted as supporting data are true and that I am duly authorised to make this application on behalf of the certificate holder.

Title	Signature	Date
3. The Operations Specifications set forth on the reverse side are approved.		
Effective Date: _____	By direction of the Director of Civil Aviation	
Amendment No. _____	Signature/Title of Authorised Inspector	
4. I hereby accept and receive the Operations Specifications appearing on the reverse side on behalf of the certificate holder.		
Accountable Manager _____	Signature	Date
Title	Signature	Date

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